

RECORD OF PROCEEDINGS

Minutes of Norwayne Local School District
Board of Education
Regular Meeting

Held at 6:00 PM Norwayne High School Library December 16, 2024

The December 2024 Regular Meeting of the Norwayne Local Board of Education was held on Monday, December 16, 2024 at Norwayne High School. Having due notice, the following board members were present: Doug Ingold, Kirk Gasser, Earl Rupp, Angie Smith and Winston Wyckoff, III.

CALL TO ORDER – President Doug Ingold

Pledge of Allegiance (Official Opening of the Business Meeting)

WELCOMING AND ACKNOWLEDGMENT OF GUESTS - President Doug Ingold

The Norwayne Local Board of Education is pleased to officially welcome guests attending the meeting. Each guest is asked to identify him/herself to the Board by signing the meeting attendance sheet. Those who desire to address the Board under the 'Hearing of the Public' portion of the meeting agenda are asked to place an (X) beside their name.

The Board wishes to thank you for attending the meeting and for your interest in our schools. Those who have indicated their desire to address the Board may do so under Item III (Hearing of the Public). Per Board Policy BDDH.

Monthly Reports to the Board & Public

Assistant Principal, Ben Kobus – Norwayne Middle and High School

2024-90 Wyckoff moved and Rupp seconded the motion to move into executive session for the purpose of discussing the appointment, employment, and/or compensation of a public employee of official and personnel matters required to be kept confidential at 6:20 pm.

VOTE: Yes: Rupp, Wyckoff, Smith, Ingold, Gasser.

2024-91 Gasser moved and Rupp seconded the motion to reconvene the open session at 6:58 pm.

VOTE: Yes: Wyckoff, Smith, Ingold, Gasser, Rupp.

2024-92 Wyckoff moved and Smith seconded the motion to adopt the December 16, 2024 agenda as modified.

The format for board meeting agendas is a modified consent agenda whereby approval of motions will be presented at the end of each agenda section. Procedure does allow for any specific item to be voted on separately.

VOTE: Yes: Smith, Ingold, Gasser, Rupp, Wyckoff.

2024-93 Smith moved and Wyckoff seconded the motion to approve the Treasurer's Business items as presented:

TREASURER'S BUSINESS – Nicole Peters

- A. Approve the minutes of the November 25, 2024 Regular Board Meeting.
- B. Approve the November 30, 2024 Bank Reconciliation and Financial Reports:

Receipts: \$ 971,442.40 Expenses: \$ 2,022,537.17

- C. Accept the following donations:

The Romich Foundation	\$500	NHS Robotics Class
Susan & Scott Boyes	\$500	NHS Robotics Class
Brushfire Inv.	\$250	NHS Robotics Class
Creston Community Service Club	\$1,500	NHS Wrestling Program
Brian & Susan Anderson	\$25	NHS Boys Basketball Program
Fundraising University, LLC	\$5,901.20	NHS Boys Basketball Program
Creston Loyal Order of Moose:		
\$3,000	Norwayne Elementary School	\$500 NHS Cross Country Program
\$500	NHS Newspaper Program	\$1,000 NHS Band
\$3,853.47	NMS Washington DC Trip	\$1,000 NHS Softball Program
\$2,500	Creston Moose Scholarship	\$1,000 NHS Volleyball Program
\$2,000	NHS Stadium Maintenance	\$1,000 NHS Yearbook Program
\$1,000	NHS Golf Program	\$1,500 NHS Football Program
\$1,500	NHS Baseball Program	\$500 NHS Drama Club
\$1,000	Rene Eshler Scholarship	\$1,000 Norwayne Makers/STEAM Club
\$2,000	NHS Boys/Girls Track Programs	
\$2,000	NHS Boys/Girls Basketball Programs	

- D. Approve payment for additional 2024 Fall Sports Season Game Workers:

OHSAA Football Game, November 8, 2024
Brianne McHugh Athletic Trainer \$110

- E. Approve membership renewal with the Ohio School Boards Association for 2025 at a cost of \$5,462; Including Briefcase and School Management News.
- F. Approve purchase of wrestling mats for \$20,744.

VOTE: Yes: Ingold, Gasser, Rupp, Wyckoff, Smith.

PRESIDENT'S BUSINESS – Doug Ingold

- A. Announcements/Correspondence/Introductions/Recognition
 - 1. The FFA raised a total of \$35,517.29 at the recent Benefit Dinner and Auction. The funds will be donated to Chuck Steiner. Thank you all for your support for the Steiner Family!
 - 2. The District School buildings have been collecting canned goods, money and other items for distribution to families in need this holiday season. Merry Christmas!

BOARD COMMITTEE REPORTS/RECOMMENDATIONS

- A. Buildings & Grounds Committee – Chairperson, Earl Rupp

1. Maintenance and repair projects are continually under review and recommendations (except for emergency repair situations) will be brought to the Board after bids and price quotes are received.
 2. Permanent Improvement (P.I.) items for the Board's Approval:
 - a. None at this time
- B. Communications & One Needs Assessment (ONA) – Chairperson, Angie Smith
1. The first semester of the 2024-25 School Year ends on Friday, January 17. Schools will be closed on Monday, January 20, in observance of Dr. Martin Luther King, Jr Day.
- C. Transportation & Safety Committee – Chairperson, Winston Wyckoff, III
1. The goal of the Norwayne School District is to provide each child with a full day of school instruction and related activity for each day of the adopted school calendar. This goal is based on the assumption that weather and road conditions are not hazardous.
- Under conditions of hazardous weather or roads, school may be cancelled or delayed for the day. Information will be broadcast on Cleveland TV stations, Channels 3, 5, 8 and 19. If conditions (fog, ice, etc.) indicate that a delay will permit school to open bus runs may be delayed for one or two hours. If conditions do not improve during the delay, schools may be dismissed for the day. Please stay tuned for any updates.
- D. Policy Committee – Chairperson, Kirk Gasser
(Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)
- Policies on first reading/review: none at this time
- E. Audit/Finance/Technology Committee – Chairperson, Doug Ingold
1. The Technology Committee Meeting was held on December 13th.
- F. Superintendent's Report – Kevin Leatherman
1. December 1st enrollment by building:

Elementary School	535
Middle School	306
High School	385
Career Center	<u>33</u>
Total	1259
 2. Other Reports, Information or Items of Business:
 - a. Acknowledge receipt of the Tri-County ESC Fall Quarterly Report

SUPERINTENDENT'S AGENDA – NEW BUSINESS – Superintendent Kevin Leatherman

2024-94 Wyckoff moved and Gasser seconded the motion to approve the superintendent's agenda:

- A. Personnel Matters –

Administrative Staff –

Ann Gerber – Gifted, Curriculum and Professional Development Coordinator - accept letter of resignation effective June 1, 2025.

- B. Professional and/or support staff professional leave requests (according to Board Policy GCBD):

<u>Employee</u>	<u>Conference</u>	<u>Date</u>	<u>Reg. Fee</u>
Ryan Wile	OETC Conference	2/11 thru 2/13	\$300

VOTE: Yes: Gasser, Rupp, Wyckoff, Smith, Ingold.

JANUARY, 2025, MEETING(S) OF THE BOARD:

2024-95 Wyckoff moved and Smith seconded the motion to approve the items in the following section.

- A. Organizational Meeting – Treasurer polls the Board members to determine the date, time and place. The meeting must be held between January 1 and January 15.

The Meeting will be held January 13, 2025 at 6:00 p.m. at Norwayne High School.

- B. Board Committees and Committee Goals for 2025 will be updated at the January Regular Board Meeting.

- C. Recommended meeting dates and times for January, February and March:

February meeting at Norwayne Elementary School

January and March through December meetings at Norwayne High School

January Date/Time: January 13, 2025
6:00 p.m. Organizational Meeting;
6:30 p.m. Regular Meeting

February Date/Time: February 24, 2025 – 6:00 p.m.

March Date/Time: March 24, 2025 – 6:00 p.m.

- D. Selection of the President Pro-Tem for the Organizational Meeting.

Earl Rupp

VOTE: Yes: Rupp, Wyckoff, Smith, Ingold, Gasser.

2024-96 Gasser moved and Wyckoff seconded the motion to move into executive session for the purpose of discussing the evaluations of the Superintendent and Treasurer at 7:25 pm.

VOTE: Yes: Wyckoff, Smith, Ingold, Gasser, Rupp.

2024-97 Smith moved and Wyckoff seconded the motion to reconvene the open session at 7:50 pm.

VOTE: Yes: Smith, Ingold, Gasser, Rupp, Wyckoff.

ADJOURNMENT

The 2025 Budget Hearing, Public Records, Organizational Meeting, and Regular January Board Meeting are scheduled for Monday, January 13, 2025. Budget Hearing and Public Records Hearing at 5:45 p.m., Organizational Meeting at 6:00 p.m., followed by the Regular January Meeting at 6:30 p.m. Hearing of the Public at 6:30 p.m.

2024-98 Rupp moved and Gasser seconded the motion to adjourn the meeting at 7:51 PM.

VOTE: Yes: Ingold, Gasser, Rupp, Wyckoff, Smith.

Board President

Treasurer
